



## Franklin Public Library Board of Trustees Meeting

6:00 p.m., Monday, January 22, 2024

Sievert Conference Room

Franklin Public Library, 9151 West Loomis Road, Franklin, Wisconsin

### AGENDA

- I. Call to Order – M. Imp
- II. Public Comment (no action may be taken on issues raised unless otherwise on the agenda)
- III. Approval of the Minutes:
  - a. December 18, 2023 Regular Meeting of the Library Board of Trustees
  - b. January 20, 2024 Special Meeting of the Library Board of Trustees
- IV. Finance Committee – A. Aleksandrowicz
  - a. Approval of Vouchers and Invoices
    - i. Fund 15
    - ii. Fund 16
  - b. Treasurer’s Report
- V. New Business:
  - a. Review and Possible Action on Letter to the City of Franklin Personnel Committee, Common Council, and Administration Regarding Change in Human Resources Staff Responsibilities
  - b. Approval of the 2024 Strategic Plan - Action Plan
  - c. Discussion and Possible Action Regarding Strategic Planning Process
  - d. Approval of Budget Amendment to the 2024 Library Budget, Amending Fund 15 G.L. #15.0000.4458 Library Reciprocal Borrowing from \$52,604 to \$59,558
  - e. Assistant Director and Circulation Manager Evaluation and Compensation
    - i. The Board may enter closed session pursuant to Wisconsin Statute Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The committee will then reconvene into open session to continue the agenda and take action on topics discussed in closed session.  
--Motion to Come Out of Closed Session
    - ii. Discussion and Possible Action Relating to the Evaluation and Compensation of the Assistant Director and Circulation Manager
  - f. Policy Review:
    - i. Meeting Room Policy
- VI. Update on Past or Upcoming Council Actions Relating to the Library – M. Eichmann
- VII. Update on Franklin Public Schools Matters Relating to the Library – A. Bennin
- VIII. Report of the President – M. Imp
- IX. Report of the Library Director – J. Loeffel
  - a. Monthly Activity of Library Director & Library
  - b. FPL @ a Glance Statistics Report
- X. Report of the Franklin Public Library Foundation – A. Vitas-Oklobdzija, J. Loeffel
- XI. COLAND Report – T. Beres
- XII. Upcoming Library Board Meetings:
  - a. Regular Library Board of Trustees Meeting: February 26, 2024 at 6pm in Sievert Conference Room
- XIII. Adjourn

Agenda dated January 17, 2024

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings, so please give the City Clerk as much advance notice as possible. For additional information, contact the City Clerk's office at (414) 425-7500.

Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Council per State ex. Re. Badke v. Greendale Village Bd. even though the Council will not take formal action at this meeting.